

# Denali Training Fund

## Quarterly Progress Report

Funds for this project are provided by the USDOL and the Denali Commission.

Name of Organization: First Alaskans Institute
Name of Project: First Alaskans Institute 2011 Grant #1252-C
Reporting Period: 4/1/2012 – 6/30/2012
Contact Person: Kristel Komakhuk
Contact Number: 907-677-1710 Email Address: KristelKomakhuk@firstalaskans.org
Expenditures to date: \$61,614.55
Certification: I certify that the information in this report is current, correct and true and in accordance with the terms and conditions of the agreement.
Signed by: <u>R. Khudiaman</u> Dated <u>July 30, 2012</u>

### 1. In a few sentences, please describe the scope of your project:

First Alaskans Institute provides Alaska Native or rural Alaskan college students with a 10-week summer internship opportunity. Interns are placed with a partner employer in the students' field of study. Each intern, regardless of location, participates in a series of leadership training seminars.

In order to evaluate the success of the program, FAI maintains annual contact with each intern. We survey interns to determine where they are in their career path, who they are working for, and to identify any other leadership roles he or she may be involved in.

### 2. Project Activities for this Reporting Period:

Describe the grant activities that happened during this report period. Include planning, advertisement and/or training performance that occurred this quarter? List any accomplishments achieved. (Attach advertisements if applicable)

The project formally started June 4, 2012. To-date all interns have participated in the orientation week and one leadership Friday.

A list of the 2012 Interns, topics of discussion (agendas), photos, and the intern graduation invitation are all included as attachments.

### 3. Scheduled Project Activities/Important Dates for next quarter:

Describe your planned activities and training for next few months. Please include important dates like graduation, site visits, travel, job fairs, etc.

By the end of the next quarter, the internship will be completed. The final leadership development week will take place August 6-10 and graduation will be on August 9, 2012.

The next quarter's report will include:

- A final list of speakers for the 2012 leadership development week.
- Completed list of lessons learned.
- Dates for next year's internship program and recruiting.

4. a. How many are in your training program during this reporting period?

b. How many people have been trained and/or certified to date from this grant?

(Please complete form below.)

There are 28 undergraduate/graduate Alaska Native or rural interns participating in the Summer Internship Program. To date, 187 interns have completed the program.

5. Complete the list by putting the community to which each individual trained is from, the type of training and certification, the graduation date and who will employ them upon completion of training.

Community where trainee lives	Type of Training/ Service	Type of Certification to be earned/earned	Dates of training	Graduation Date	Employment commitment after training is complete
-------------------------------	---------------------------	---	-------------------	-----------------	--

Please copy and use another sheet if you need more spaces.

\*\*Please see attached listing of interns.

6. Identify any problems or changes in your training project that will affect the budget, scope or timeline of the project. Is your training on schedule? What are the reasons for any difficulties or delays? Are you over budget/under budget? Have you had to change the initial scope?

Please provide an explanation to this change and your resolution to the variance.

First Alaskans Institute originally planned to hire 29 interns. We ended up recruiting 28 instead. This is the only change to our project. It will affect our budget minimally.

7. How are you or will you be evaluating the individuals being trained to ensure competency, skill level and understanding? (Testing, assessment, etc)

Each employer completes a detailed work plan with his/her intern identifying goals/objectives and timelines to be met by the end of the project period. Work plans are designed with each intern's level of competency, skill level, and understanding of the job duties. Interns are pre-screened and interviewed prior to participating in the internship program. Interns are also evaluated both midway and at the completion of the 10-weeks, as well as yearly after participation in the program.

8. Identify areas that we can assist you in the future.

As we move towards becoming more sustainable, we appreciate any assistance in identifying long-term relationships with partner employers and communities for intern placements. We welcome the Denali Commission's suggestions concerning these matters.